

# **Quality Control Specialist**

Mendota Heights, MN (On-Site Only)

This is a full-time, 8 hour day shift role from Monday-Friday, with pay starting from \$15.00/hour. This position is primarily responsible for the quality inspection of all products manually by performing the following duties.

## **Essential Duties and Responsibilities:**

- Maintains quality control area cleanliness and organization.
- Responsible for quality inspection of required products daily.
- Assembles specified products in a timely manner in accordance with department standards, goals and requirements.
- Gain a full understanding of the quality control area including locations, products and standards.
- Thorough knowledge of defective products and the procedure to organize them.
- Positive work ethic and ability to work with others.
- Keeps thorough records of all products that have been inspected and update supervisor regularly.
- Willingness to be coached and developed on areas of improvement.
- Ability to work independently and as part of a team.
- Consistency and efficiency in daily work is a must.
- Other duties as assigned.

### **Education and Experience:**

- High school diploma or general education degree (GED) required; College (2 or 4 year) degree preferred;
  1-5 years of related experience and/or training preferred; or equivalent combination of education and experience.
- Quality Control Inspectors: 1 year (Preferred).

#### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

• While performing the duties of this job, the employee is required to stand, walk, stoop, kneel, crouch etc. The employee must regularly lift and/or move up to 20 pounds, frequently lift and/or move up to 30 pounds and occasionally lift and/or move up to 50 pounds.

#### **Benefits:**

- Paid Time Off (PTO), Paid Holidays and Sick Days.
- Flexible work hours.
- 401K; with company match.
- Medical, Dental, and Vision Insurance; with company contribution.
- Employee discount and gratis.
- Company-wide events and celebrations throughout the year.